**D R A F T**

**Friends of the Fern Ridge Library**

**Minutes of the Quarterly Board/Member Meeting**

**July 22, 2023, 10 a.m.**

 **Konnie Room**

**Call to Order**: 10:05 a.m. by President Pat Baron

**Attendance and Introductions:** Pat Baron (President), Cindy Straub (Vice President), Sharon Dowling (Treasurer), Elizabeth Elliott (Membership Chair), Heather Amrhein (Secretary), Laura Blankenship (Library Liaison), Ronda Shankle (Foundation Liaison), Nora Weber (Member), Vicki Sourdry (Member), and Helen Davis (Member).

Absent: Jerri Moore (Library Board Representative)

Guests: Karen Johnson (Foundation Board) and Nicole McLaws (Library Youth Coordinator)

**Review Agenda:** There were no additions to the agenda.

**Correspondence:** There was no correspondence this quarter.

**President’s Remarks**

* Welcome to our new Vice President, Cindy Straub!
* Thank you to Heather Amrhein for all her work on our new website: <https://friendsfernridgelibrary.weebly.com/>. There is a lot of great information, including a specific page for Board members.
* Last Fall we decided to contribute money to the Foundation’s project for hotspots/chromebooks, which library patrons can check-out for two weeks at a time. We also contributed to the purchasing of chromebook cases.

**Minutes of April 22, 2023 meeting** - Unanimously approved (M/S Elliott/Dowling).

**Financial**

**Current Financial Statement** – Sharon Dowling

* We started at $7,609.92 and are now at $11,510.85.
* Book sales were down a little bit, which is normal for this time of year.
* (M/S Blankenship/Davis) to approve the Treasurer’s Report as submitted. Unanimously approved.

**Financial Review** – Pat Baron on behalf of Jerri Moore

* Jerri had reviewed the resources and expenditures for calendar year 2022. She found that all transactions were adequately documented and well organized, and all required reporting was completed accurately and on a timely basis.
* Jerri suggested creating a separate section for restricted resources and expenditures related to scholarship activities within the current quarterly report format. The Friends will consider her suggestion.

**Reports & Continuing Business**

**Library** – Laura Blankenship and Nicole McLaws

* Laura submitted a report highlighting the Summer Reading Program and the launch of the hotspot/chromebook project.
* Nicole shared that the third movie in the park occurred on Friday, July 21 and 140 people (78 children) were in attendance. The Summer Reading Program has had incredible engagement this summer and next week is the last week of the program.
* The adult Community Art Show reception is Friday, August 4th 5-6pm and the show will hang through the end of the month.
* Pat and Laura have been discussing doing a library card promotion month. Many people in our district may not realize they can receive a free library card and members shared ideas on how to increase awareness.

**Library Board** – Jerri Moore

* No report shared, as Jerri Moore is absent.

**Library Foundation** – Ronda Shankle & Karen Johnson

* Ronda will be resigning from the Library Foundation Board, so we will need to find a new Foundation Liaison.
* Karen shared that Writers & Wine will be held on Sunday, October 15th from 3:30-6pm at the Library. John Daniel will be the presenting author and every attendee will receive a copy of his new book of poetry. Our Daily Bread and Sarver Winery will cater the event. A street banner will advertise the event across Territorial. Ticket sales will open September 1st at $60 for an individual or $100 for a couple. There is a getaway raffle for a trip to the coast, and a family fun raffle (a combination of gift cards and prizes).
* The Foundation’s big project this year will be to replace the Library’s front doors to make them more energy efficient.
* Karen is working on the annual Foundation Newsletter, which will include a page of news related to the Friends. Newsletters will be sent via mail in September.

**Grounds Committee** – Nora Weber

* There was an issue with an oak tree and it will likely have to come down, then landscaping will be planned for that area.

**Membership** – Elizabeth Elliott

* There are currently 44 members, an increase from last year.

**Book Sale –** Pat Baron

* The last book sale was May 19 & 20. There were not as many books as other sales.
* The Everyday Sale has been doing incredibly well, and has been cutting into the donations and sales for the larger Book Sales.
* The Friends will be shifting from three book sales per year to two per year: October and April.
* The next book sale is scheduled for October 27 & 28.

**Scholarship** –Pat Baron

* This year there were 11 scholarship applicants and 6 were selected as recipients.
* The scholarships were presented to the recipients earlier this month.

**Outreach & Events** –Elizabeth Elliott

* National Library Week was April 23-29, 2023.
* The Harvest Festival is coming up September 9, 2023 and will include a Friends/Library table.
* National Friends of Libraries Week is October 15-21, 2023.

**New Business**

**Ideas for Friends’ Activities**

* Pat shared some ideas for Friends’ activities: a) An author’s night (2x per year), as a supplement to Laura’s adult programming; and b) Library card promotion month.
* Elizabeth shared the following ideas: a) Friends’ cookbooks that people could purchase; b) Bakesale; c) Talent show; and d) Cultural cuisine night.

**Election**

* Pat requested at least two volunteers to work on the Elections Committee. Nora Weber, Helen Davis and Cindy Straub volunteered.
* The Elections Committee will reach out to current officers to see if they want to re-run, and reach out to see if there are others interested in running.

**Next Friends’ Meeting**

* November 4 at 10 a.m. in the Konnie Room.

**News & Information Sharing**

* None shared

**Adjournment:** The meeting was adjourned at 11:13 a.m.

**Minutes submitted by Heather Amrhein.**